

Terms of Reference for the Board of Studies

<p>Board of Studies</p> <p>Purpose:</p> <ul style="list-style-type: none">• To be responsible to the HE Strategy Group and SLT for operational matters relating to academic performance; quality assurance; student experience; learning resources• To consider and ratify reports of Academic misconduct• To consider innovation to enhance curriculum and student experience• To receive proposals for programme development and review conducted by Internal Academic Scrutiny Group (IASG)
<p>Membership</p> <ul style="list-style-type: none">• Director of HE (Chair)• VP Curriculum and Quality• HE Programme Student Representatives• Students' Union Officer• HE Learning Support Advisor or nominee• HE Programmes Administrator or nominee• Other support services (Learning Resources, Facilities, IT, Finance) to be co-opted where required. <p>Quorum -50% of eligible members</p>
<p>Objectives:</p> <ul style="list-style-type: none">• To propose and report on developments pertaining to Higher Education and UCY• To report on internal or external policies which may impact on curriculum or experience through Higher Education at UCY• To receive feedback from Student Representatives on behalf of their programmes of study• To receive and comment on reports received from External Examiners• To receive reports and recommendations proposed by Student Shout!• To consider matters pertaining to Student or Additional Learning Support• To consider and ratify new programme / review proposals from ISAG• To consider and ratify reports relating to cases of Academic Misconduct• To consider and discuss alternations to teaching, learning, assessment and regulatory processes• To consider matters pertaining to Equality, Diversity, and Safeguarding• To make recommendations to enhance the student experience and to ensure that students are aware of actions being taken.• To consider marketing, recruitment and development•
<p>Meetings and leadership</p> <ul style="list-style-type: none">• 2 meetings per year, 1 per semester (November / March). Meetings to be held at UCY, however should timing lead to difficulty in arranging video conference facilities will used to attain quorum• Meetings will be chaired by the Director of HE

